

HIV Capacity Building Criteria, Subcriteria Sheet RFA# HHS0004673				
Evaluator				
Respondent				
#	Criteria	Weight	Score	Comments
<b>1</b>	<b>Applicant Background (40%)</b>			
1.1	To what extent does the respondent describe the purpose or mission statement of the respondents current services?	5%		
1.2	To what extent does the respondent describe the organization's experience delivering capacity building services to HIV/STD service providers?	5%		
1.3	To what extent does the respondent describe the organizational experience developing HIV-related classroom training curricula?	5%		
1.4	To what extent does the respondent describe the organizational experience developing HIV-related online training curricula?	5%		
1.5	To what extent did sample online training curricula describe respondent experience developing classroom training?	5%		
1.6	To what extent does the respondent describe the experience conducting HIV testing and navigation training?	5%		
1.7	To what extent does the respondent describe the experience conducting Motivational Interviewing training?	5%		
1.8	To what extent does the respondent describe the history of providing services to culturally diverse populations including racial, ethnic, and sexual minorities, non-cis gendered individuals, transgender persons; and persons with disabilities?	5%		
<b>Subtotal</b>		<b>40%</b>		
<b>2</b>	<b>Work Plan (40%)</b>			
2.1	To what extent does the respondent describe the proposed capacity building services?	8%		
2.2	To what extent does the respondent describe the systems to provide training and technical assistance, workforce, policies, support systems and other infrastructure available to achieve service delivery?	7%		
2.3	To what extent does the respondent describe the plan for service delivery including specific activities, resources to deliver services, who will deliver them, and how they will be delivered?	5%		
2.4	To what extent does the respondent describe the data for semi-annual reports and how it is collected and who will be responsible for data collection?	5%		
2.5	To what extent does the respondent describe ability to provide services to culturally diverse populations (e.g., use of interpreter services, language translation, compliance with ADA requirements, and other means to ensure accessibility for the defined population)?	5%		
2.6	To what extent does the respondent describe the managerial, supervisory and quality assurance activities that will be used to ensure that the proposed activities are implemented as intended?	5%		
2.7	To what extent does the respondent describe the timeline in a month-by-month format that includes significant activities including hiring and training of staff, and training dates?	5%		
<b>Subtotal</b>		<b>40%</b>		
<b>3</b>	<b>Cost Deliverables (20%)</b>			
3.1	To what extent are the respondents deliverable costs justified based on the associated deliverable?	20%		
<b>Subtotal</b>		<b>20%</b>		
<b>TOTAL (%)</b>		<b>100%</b>		